

Entry to Year 7 in September 2010

1. Introduction

Chelsea Academy has an agreed admission number of 162 pupils. Chelsea Academy will accordingly admit at least 162 pupils in the relevant age group each year if sufficient applications are received;

2. Process of application

Applications for places at the Academy will be made in accordance with the Local Authority's co-ordinated admission arrangements, and will be made on the Common Application Form provided and administered by the Royal Borough of Kensington and Chelsea – the Local Authority. Chelsea Academy will use the following timetable for applications:

- a) September - Chelsea Academy will publish in its prospectus information about the arrangements for admission, including oversubscription criteria, for the following September (i.e. in September 2008 for admission in September 2009). This will include details of open evenings and other opportunities for prospective pupils and their parents to visit the school
- b) September/October - Chelsea Academy will provide opportunities for parents to attend an open evening to hear about the Academy;
- c) 24th October 2008 – parents return the completed Common Application Form (CAF) to their Local Authority to administer
- d) Local Authority sends applications to Academy
- e) Academy sends list of pupils to be offered places to RBKC
- f) February - RBKC informs other local authorities of the offers of places to be made to their residents.
- g) 1st March - offers of places made to parents.

3. Consideration of applications

Chelsea Academy will consider all applications for places. Where fewer than 162 applications are received, Chelsea Academy will offer places to all those who have applied.

4. Procedures where Chelsea Academy is oversubscribed

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below. After the admission of children with statements of SEN, places will be allocated to applicants in the following priority order:

- a) Young people who are in public care
- b) Children who are the subject of an Education Supervision Order which names the school.
- c) Young people whom the Governors and Principal accept have an exceptional medical, social or educational need for a place at Chelsea Academy. Applications will only be considered under this category if they are supported by a written statement from a medical consultant, senior social worker or other appropriate professional. In each case there must be a clear connection between the child's need and Chelsea Academy, and an explanation of the difficulties which would be caused if the child were to attend another school.
- d) Admission under i) to iii) will be considered irrespective of any religious affiliation.

5. Balance of Foundation and Community Places

50% of the remaining places per year will be Foundation Places (Church) and 50% Community Places (Open), with any vacant places being taken up by oversubscription from the other category. Foundation Places are defined as places for those pupils who meet the foundation criteria established for their admission to Chelsea Academy. Community Places are defined as places for those pupils who meet the community criteria established for their admission to Chelsea Academy.

If from the remaining places fewer applications were received, all those applications would automatically gain admission. In the event that either or both of the categories of Foundation and Community places are over-subscribed, then the remaining places will be allocated using the over-subscription criteria and procedures.

a) *Foundation Places*

Foundation places are available to applicants who meet the criteria for foundation places.

b) *Foundation Applicants*

Applicants eligible for Foundation Places will be allocated places in the following order of preference:

- a) Children whose parents regularly attend one of the Church of England churches in the Deaneries of Kensington and Chelsea and who attend a Church of England Primary School in the Deaneries.
- b) Children whose parents regularly attend¹ other Christian Churches or chapels² and who attend a Church of England Primary School in the Deaneries.
- c) Children whose parents regularly attend one of the Church of England churches in the Deaneries of Kensington and Chelsea, or other Christian Churches or chapels in the Deanery area.
- d) Other children who attend a Church of England Primary School in the Deaneries of Kensington and Chelsea.

If any of the above categories are over-subscribed, the available number of places will be allocated by random selection. Those not offered foundation places will be considered against the criteria for community places and vice versa.

6. Community Places

Community places are available to all applicants.

Community Places: Over-Subscription Criteria

Places will be offered in the following order of priority.

¹ Regular attendance at church must have been for at least one year, on at least two occasions per month. A Vicar's/Minister's letter will be required. The only exception will be those families who have moved into the area within the previous year and can provide a Vicar's/Minister's letter to confirm that they attended a church regularly in the place where they used to live.

² "Christian Churches or chapels" refers to those churches that are members of Churches Together in Britain and Ireland or are members of the Evangelical Alliance or Afro-Caribbean Evangelical Alliance.

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- a) To applicants who on the closing date for applications attend a primary school in the Royal Borough of Kensington and Chelsea which is not a Church of England primary school.
- b) To other applicants who attend a primary school in RBKC.
- c) To brothers and sisters of children on the roll of the Academy at the time of admission.
- d) If there are more applicants than places available in either category 1, 2 or 3, places will be offered to children who live nearest the school.

Nearness to the school will in all cases be measured by an electronic routeing method. For this purpose, the measurement will be over the shortest reasonable walking route and accessibility by car or public transport will be disregarded.

7. Operation of waiting lists

Subject to any provisions regarding waiting lists in the RBKC's co-ordinated admission scheme, the Academy will operate a waiting list. Where Chelsea Academy receives more applications for places than there are places available, a waiting list will operate until a month after the beginning of the school year. This will be maintained by Chelsea Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out in paragraphs 7 and 8 above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.