

6th September 2019

Dear Parent(s) / Carer(s)

Academy Photographs for Years 7, 9 and 12

I am writing to inform you that our Academy photographs for this academic year will be taking place on Tuesday 17th September. This is always a busy day at the Academy but we will ensure that disruption to lessons is kept to a minimum.

Photographs will only be compulsory for **Year 7, 9 and 12 students and students in other year groups who are new to the Academy since last September**. If your child **is not** in one of these groups and you would like them to have their photograph taken, please e-mail yemi.ayeni@chelsea-academy.org by **2pm on Friday 13th September** with your child's name, coaching and year group. If we do not have your written permission by this time we will be unable to allow your child to leave their lesson to have their photograph taken.

If you have more than one child at the Academy and would like sibling photographs taken, please ensure that they go to the **theatre** to have their photo taken either at the beginning of the day at 8.20am or during break or lunch. To minimise disruption to lessons, we will not allow students with siblings to have their photos taken during lesson time. It will be your child's responsibility to make sure they have their photo taken during the times stated.

Please ensure that, as always, your child is in full Academy uniform and dressed smartly for the day. Sixth Form students should be in business attire.

Yours faithfully



Mrs B Whittle
Vice Principal