

January 2026

Dear Parent(s) / Carer(s)

Year 9 Progress Evening and Options Talk – Thursday 29th January 2026

We will be conducting a Progress Evening for Year 9 students. This will take place **in person at the Academy** on **Thursday 29th January** between **3 pm** and **6.30 pm**. These meetings will provide you with the opportunity to discuss your son / daughter's progress with each of their subject teachers.

As you will know, at Chelsea Academy, we use the Parents' Evening System, an easy to use online appointment booking system. This allows you to choose your own appointment times with subject teachers in the usual way and you will receive an email confirming your appointments.

The window to book appointments will open on **Friday 16th January at 10.00 am** and will close on Thursday 29th January at 12.00 pm. Should you wish to make any changes after this date please contact the Academy's reception on the main phone number or alternatively on admin@chelsea-academy.org.

Please visit <https://chelseaacademy.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments can be found on our website: Parents > Logins > Parents' Consultation Evenings).

Year 9 students are expected to attend their appointment with their parent(s) / carer(s) **in full Academy uniform**. So that teachers can see as many parents / carers as possible, appointments are kept to a maximum of 5 minutes. If there are issues that require further discussion, a separate appointment for a later date should be made by contacting the subject teacher directly.

If you would like to discuss anything specifically with either of us, as your child's Head of Years, please contact us directly on year9hoy@chelsea-academy.org before Monday 26th January and one of us will schedule a convenient time with you during the Progress Evening.

We will be holding a GCSE Options talk in the Theatre from **5pm to 5:30pm**. All parents/carers and students must attend this talk as important information about the GCSE option process will be explained to all

The event will begin at **3pm**. Please note that parents will not be allowed on site before 3pm and the last appointment time will be 6.25pm.

Yours faithfully,



Ms Bakumba
Joint Head of Year 9

Yours faithfully,



Ms Ferris
Joint Head of Year 9